

## ST DENNIS PARISH COUNCIL

| Administration<br>Code Title | 2023/24          |                       |               |                               |               |              | Variance      | Amended Budget |
|------------------------------|------------------|-----------------------|---------------|-------------------------------|---------------|--------------|---------------|----------------|
|                              | 22-23<br>Actuals | Actuals<br>Apr - Sept | Forecast      | Total Year<br>Forecast Budget |               |              |               |                |
|                              |                  |                       |               |                               |               |              |               |                |
| 1 Clerk's Salary             | 37460            | 20876                 | 21500         | 42376                         | 38,500        | -3876        | 42500         |                |
| 2 Clerk's Ers NI             | 3272             | 1762                  | 2500          | 4262                          | 3,690         | -572         | 3840          |                |
| 3 Clerk's Salary Recharge    | 0                | 0                     | 0             | 0                             | 0             | 0            | 0             |                |
| 4 Office Rent                | 4250             | 2813                  | 3500          | 6313                          | 7,000         | 688          | 7000          |                |
| 5 Telephone                  | 690              | 1842                  | 120           | 1962                          | 700           | -1262        | 1700          |                |
| 6 Photocopying               | 104              | 66                    | 75            | 141                           | 150           | 9            | 150           |                |
| 7 Publications               | 104              | 188                   | 0             | 188                           | 200           | 12           | 200           |                |
| 8 Stationery                 | 965              | 384                   | 900           | 1284                          | 1,300         | 16           | 1300          |                |
| 9 Postage                    | 165              | 198                   | 90            | 288                           | 200           | -88          | 200           |                |
| 10 Insurance                 | 2686             | 1369                  | 0             | 1369                          | 2,800         | 1431         | 1300          |                |
| 11 Subscriptions             | 1209             | 984                   | 400           | 1384                          | 1,425         | 41           | 1425          |                |
| 12 Website                   | 222              | 210                   | 80            | 290                           | 300           | 10           | 300           |                |
| 13 Audit Fee - External      | 400              | 420                   | 0             | 420                           | 500           | 80           | 500           |                |
| 14 Audit Fee - Internal      | 200              | 200                   | 200           | 400                           | 400           | 0            | 400           |                |
| 15 Room Hire                 | 373              | 15                    | 0             | 15                            | 0             | -15          | 0             |                |
| 17 Computer Related          | 274              | 39                    | 250           | 289                           | 500           | 211          | 500           |                |
| 19 Software Licences         | 681              | 75                    | 700           | 775                           | 850           | 75           | 850           |                |
| 20 Election Expenses         | 0                | 0                     | 1000          | 1000                          | 3,500         | 2500         | 3500          |                |
| 21 Chairman's Allowance      | 65               | 0                     | 100           | 100                           | 100           | 0            | 100           |                |
| 23 Protective Clothing       | 322              | 48                    | 350           | 398                           | 400           | 2            | 400           |                |
| 24 Travel Expenses - Members | 32               | 0                     | 100           | 100                           | 100           | 0            | 100           |                |
| 25 Travel Expenses - Clerk   | 153              | 6                     | 100           | 106                           | 250           | 144          | 150           |                |
| 26 Travel Expenses - Workmen | 277              | 197                   | 200           | 397                           | 250           | -147         | 350           |                |
| 27 Training - Members        | 643              | 40                    | 800           | 840                           | 1,000         | 160          | 1000          |                |
| 28 Training - Clerk          | 975              | 60                    | 1200          | 1260                          | 1,200         | -60          | 1200          |                |
| 29 Training - Workmen        | 436              | 242                   | 750           | 992                           | 1,000         | 8            | 1000          |                |
| 30 Bank Charges              | 126              | 81                    | 80            | 161                           | 150           | -11          | 150           |                |
| 31 Other Costs               | 193              | 10                    | 50            | 60                            | 100           | 40           | 100           |                |
| 32 Legal Costs               | 0                | 700                   | 500           | 1200                          | 1,000         | -200         | 1000          |                |
| 33 Professional Costs        | 19               | 184                   | 500           | 684                           | 1,000         | 316          | 1000          |                |
| 34 Financial Support costs   | 0                | 0                     | 50            | 50                            | 100           | 50           | 100           |                |
| 35 Business Rates            | 898              | 711                   | 0             | 711                           | 900           | 189          | 900           |                |
| 36 Reference books           | 0                | 0                     | 200           | 200                           | 200           | 0            | 200           |                |
| 36 Pensions                  | 98               | 195                   | 300           | 495                           | 1,200         | 705          | 550           |                |
| 37 Emergency Plan            | 0                | 0                     | 1500          | 1500                          | 1,500         | 0            | 1500          |                |
| 38 Other Staff Costs         |                  | 20                    |               | 20                            |               | -20          |               |                |
| 39 Covid Expenses            | 0                | 0                     | 0             | 0                             |               | 0            |               |                |
| 40 Emergency funds           | 0                | 0                     | 0             | 0                             | 1,000         | 1000         | 1000          |                |
| 42 Litter Pick Equipment     | 81               |                       | 0             | 0                             |               | 0            |               |                |
|                              |                  |                       |               |                               |               | 0            |               |                |
|                              |                  |                       |               |                               |               | 0            |               |                |
| <b>Total Administration</b>  | <b>57,371</b>    | <b>33,934</b>         | <b>38,095</b> | <b>72,029</b>                 | <b>73,465</b> | <b>1,436</b> | <b>76,465</b> |                |

| Amenities<br>Code Title     |               |              |               |               |               |              |               |
|-----------------------------|---------------|--------------|---------------|---------------|---------------|--------------|---------------|
| 100 Bus Shelters            | 3340          | 891          | 500           | 1391          | 500           | -891         | 1500          |
| 101 Footpaths               | 238           | 86           | 500           | 586           | 700           | 114          | 700           |
| Footpath wages              | 991           | 333          | 800           | 1133          | 2,000         | 867          | 2000          |
| 102 Highways Agency         |               |              |               | 0             | 0             | 0            | 0             |
| 103 Open Spaces             | 3010          | 1320         | 1000          | 2320          | 3,000         | 680          | 2500          |
| 104 Skatepark               |               |              | 6000          | 6000          | 6,700         | 700          | 6000          |
| 105 War Memorial            |               |              |               | 0             | 100           | 100          | 100           |
| 106 Weed Control            | 0             | 61           | 100           | 161           | 200           | 39           | 200           |
| 109 Machinery Rep. & Maint. | 83            | 96           | 125           | 221           | 250           | 29           | 250           |
| 110 Petrol & Oil            | 0             | 0            | 50            | 50            | 100           | 50           | 100           |
| 112 Tools & Equipment       | 301           | 383          | 100           | 483           | 500           | 17           | 500           |
| 113 Maintenance Wages       | 2822          | 1506         | 2400          | 3906          | 4,500         | 594          | 4500          |
| 115 Clerks Salary           | 8             | 0            | 500           | 500           | 2,000         | 1500         | 500           |
| 116 Ers NI                  | 2             | 0            | 50            | 50            | 200           | 150          | 200           |
| 117 Maintenance Materials   | 0             | 112          | 0             | 112           | 100           | -12          | 100           |
| 118 Dunstan Close Land      |               | 275          | 4000          | 4275          | 5,000         | 725          | 5000          |
| 119 Events                  |               | 2504         | 0             | 2504          | 5,000         | 2496         | 3000          |
|                             |               |              |               |               |               | 0            |               |
| <b>Total Amenities</b>      | <b>10,795</b> | <b>7,569</b> | <b>16,125</b> | <b>23,694</b> | <b>30,850</b> | <b>7,156</b> | <b>27,150</b> |

| 2023/24 | Earmarked |          | Reserves         |          |
|---------|-----------|----------|------------------|----------|
|         | Actual    |          | 2023/24 proposed |          |
|         | Additions | Releases | Additions        | Releases |
|         |           | (1,000)  |                  |          |
|         |           | (3,500)  |                  |          |
|         |           | (1,500)  |                  |          |
|         |           | (500)    |                  |          |
|         |           | (2,000)  |                  |          |
|         |           | (4,000)  |                  |          |

| Comments / amendments   |
|---|
| £1500 moved from amenities £1500 moved from Cemetery £1000 moved from Pla<br>£150 moved from Pensions |
| Released from Office Equipment  |
| £150 moved to ERS NI  |
| £500 moved from open spaces and £500 from EMR to cover roof repairs and paint                         |
| £500 moved to bus shelters<br>£2000 release from EMR and £2000 moved from Events                      |
| £1500 moved to admin wages  |
| £4000 release from EMR towards clearance<br>£2000 moved to Skate Park                                 |

| Capital Expenditure                 |               |               |               |                |               |
|-------------------------------------|---------------|---------------|---------------|----------------|---------------|
| Code Title                          |               |               |               |                |               |
| 70 Office Equip. & Furniture        | 1579          | 198           | 500           | 698            | 1,000         |
| 71 Cemetery Related                 | 3460          | 24395         | 5500          | 29895          | 1,000         |
| 72 Open Spaces Related              | 472           | 0             |               | 0              | 1,500         |
| 73 Notice Boards                    | 362           |               |               | 0              | 300           |
| 74 Playing Field Related            | 846           | 916           | 500           | 1416           | 1500          |
| 75 Toilet Related                   | 0             | 0             |               | 0              | 1000          |
| 76 CCTV                             | 6636          | 0             | 200           | 200            | 500           |
| 77 Village Enhancement              | 388           | 0             | 500           | 500            | 1000          |
| 78 Cemetery Extension               |               |               |               |                | 1000          |
| 79 Mobile Speed Signage             |               |               | 7000          |                | 7000          |
| 80 Dunstan Close Land               | 0             | 0             | 4000          | 4000           | 4000          |
| <b>Total Capital Expenditure</b>    | <b>13,742</b> | <b>25,508</b> | <b>18,200</b> | <b>36,708</b>  | <b>19,800</b> |
|                                     |               |               |               | <b>-16,908</b> | <b>44,255</b> |
| Cemetery                            |               |               |               |                |               |
| Code Title                          |               |               |               |                |               |
| 81 Grass Cutting                    | 4050          | 1800          | 1000          | 2800           | 4400          |
| 82 Grounds Maintenance              | 2064          | 0             | 500           | 500            | 1,000         |
| 83 Grave Digging                    | 5035          | 3370          | 3000          | 6370           | 5,000         |
| 84 Water Rates                      | 42            | 34            | 66            | 100            | 100           |
| 85 Business Rates                   |               |               |               | 0              | 0             |
| 86 Electricity                      | 249           | 136           | 150           | 286            | 550           |
| 87 General Maintenance              | 78            | 31            | 300           | 331            | 500           |
| 88 Garden of Rest                   |               |               | 500           | 500            | 1,000         |
| 89 Headstone Insp. & Rep.           | 0             |               |               | 0              | 500           |
| 90 Tools & Equipment                | 36            | 87            | 100           | 187            | 150           |
| 91 maintenance Wages                | 3545          | 2040          | 3000          | 5040           | 6,000         |
| 92 Clerks Salary                    | 5668          | 2191          | 2500          | 4691           | 7,000         |
| 93 Ers NI                           | 540           | 221           | 350           | 571            | 600           |
| 94 Waste Collection                 | 454           | 237           | 300           | 537            | 600           |
| 96 Pest Control                     | 0             | 0             |               | 0              | 500           |
| 97 Cemetery Enhancements            | 188           | 45            | 50            | 95             | 100           |
| plot Reimbursement                  |               | 134           | 0             | 134            |               |
| 99 Pension Contributions            | 1             | 1             | 10            | 11             |               |
| <b>Total Cemetery</b>               | <b>21,951</b> | <b>10,326</b> | <b>11,826</b> | <b>22,152</b>  | <b>28,000</b> |
|                                     |               |               |               | <b>5,848</b>   | <b>26,000</b> |
| Education Grants                    |               |               |               |                |               |
| Code Title                          |               |               |               |                |               |
| 350 Grants                          | 9,805         | 6130          | 10000         | 16129.97       | 18,000        |
| 351 Administration Costs            | 172           | 66            | 450           | 516            | 500           |
| 351 Clerks Salary                   | 997           | 367           | 1000          | 1367           | 2,000         |
| 354 Clerks ERS                      | 72            | 26            | 80            | 106            | 100           |
| 355 Employers pension Contributions | 5             | 5.23          | 20            | 25             |               |
| <b>Total Education Grants</b>       | <b>11,052</b> | <b>6,594</b>  | <b>11,550</b> | <b>18,144</b>  | <b>20,600</b> |
|                                     |               |               |               | <b>2,456</b>   | <b>20,600</b> |
| Neighbourhood Plan                  |               |               |               |                |               |
| Code Title                          |               |               |               |                |               |
| 450 Advertising                     | 0             |               | 500           | 500            | 0             |
| 451 Administration Costs            | 2,444         | -120          | 500           | 380            | 1,000         |
| 452 Wages                           | 241           | 0             | 200           | 200            | 500           |
| 453 ERS NI                          | 12            | 0             | 10            | 10             | 10            |
| <b>Total Neighbourhood plan</b>     | <b>2,697</b>  | <b>-120</b>   | <b>1,210</b>  | <b>1,090</b>   | <b>1,510</b>  |
|                                     |               |               |               | <b>420</b>     | <b>1,510</b>  |
| Grants                              |               |               |               |                |               |
| Code Title                          |               |               |               |                |               |
| 60 Grants - S.137                   | 2,020         | 750           | 2000          | 2750           | 3,000         |
| 61 Grants - Other Powers            | 600           | 0             |               | 0              | 500           |
| 65 Grants - PF Trust                |               |               |               |                | 0             |
| 89 Grant Refund                     |               | 0             |               |                | 0             |
| <b>Total Grants</b>                 | <b>2,620</b>  | <b>750</b>    | <b>2,000</b>  | <b>2,750</b>   | <b>3,500</b>  |
|                                     |               |               |               | <b>750</b>     | <b>3,500</b>  |
| Maintenance Wages                   |               |               |               |                |               |
| Code Title                          |               |               |               |                |               |
| 150 Workmen Wages                   | 11,101        | 5934          | 9700          | 15634          | 18,000        |
| 154 Office Salaries                 | 45,951        | 24162         | 26000         | 50162          | 51,500        |
| 156 ERS NI                          | 3,891         | 2079          | 2990          | 5069           | 4,800         |
| 157 Pension Contributions           | 199           | 204           | 330           | 534            | 1200          |
| <b>Total Maintenance Wages</b>      | <b>61,142</b> | <b>32,379</b> | <b>39,020</b> | <b>71,399</b>  | <b>75,500</b> |
|                                     |               |               |               | <b>4,101</b>   | <b>75,500</b> |

(300)  
(23,155)

New Phones & possible replacement laptop  
Footpath enhancement, £5000 Wall repairs £17740. £1000 added from Cem Grass

£1000 moved to Cemetery Wall

(20,600)

(1,510)

